



2009-2010 HEAD START PROGRAM INFORMATION REPORT

A. PROGRAM INFORMATION

GENERAL INFORMATION

Grant Number	06CH0405
Program Number	000
Program Type	Head Start
Program Name	Cen Tex Family Services, Inc.
Program Address	2402 North Main Street Bastrop TX 78602
Program Phone Number	(512) 303 7737
Program Fax Number	(512) 303 6604
DUNS Number	
Program Email Address	mtodd@ctfhs.org
Head Start Director Name	Ms. Mary Garcia-Todd
Head Start Director Email	mtodd@ctfhs.org
Agency Web Site Address	www.ctfhs.org
Agency Type	PRIVATE/PUBLIC NON-PROFIT (Non-CAA) (e.g., church or non-profit hospitals)
Agency Description	Grantee that Directly Operates Program(s) and has no Delegates.

ENROLLMENT DATES

A.1. Enrollment Year	Date
a. Start Date	08/31/2009
b. End Date	05/19/2010

FUNDED ENROLLMENT

Funded enrollment by funding source

	# of children
A.2 Funded Head Start Enrollment	355
a. ACF Funded Head Start Enrollment	355
b. Non-ACF Funded Head Start Enrollment	0

Funded enrollment by program option

A.3 Center-based program - 5 days per week:	# of children
a. Full-day enrollment	0
b. Part-day enrollment	355
1. Of these, the number in double sessions	0
A.4 Center-based program - 4 days per week:	# of children
a. Full-day enrollment	0
b. Part-day enrollment	0
1. Of these, the number in double sessions	0
A.5 Home-based program	0
A.6 Combination option program	0
A.7 Family child care option	0
A.8 Locally designed option	0

CUMULATIVE ENROLLMENT

	<i># of children</i>
A.10 Children by age:	
a. Under 1 year	0
b. 1 year old	0
c. 2 years old	0
d. 3 years old	120
e. 4 years old	264
f. 5 years and older	0

Total cumulative enrollment

	<i># of children</i>
A.12 Total cumulative enrollment	384

Type of eligibility

A.13 Report each enrollee only once by primary type of eligibility:	<i># of children</i>
a. Income below 100% of federal poverty line	343
b. Receipt of public assistance such as TANF, SSI	34
c. Status as a foster child - # children only	1
d. Status as homeless	0
e. Over income	2

	<i># of children</i>
A.14 Income between 100% and 130% of the federal poverty line	4

Prior enrollment

A.15 Enrolled in Head Start or Early Head Start for:	<i># of children</i>
a. The second year	116
b. Three or more years	0

Turnover

	<i># of children</i>
A.16 Total number of children who left the program any time after classes or home visits began and did not re-enroll	39
a. Of the children who left the program above, the number of children who were enrolled less than 45 days	7

Child care partner enrollment

	<i># of children</i>
A.17 Of the children who received services in a center-based program, the number who received these services at a child care center partner	0

Services eight hours or more

	<i># of children</i>
A.18 The total number of enrolled children who received services in program options that provided service for 8 or more hours per day	0

Ethnicity and race

A.19 Ethnicity:	# of children
a. Hispanic or Latino origin	255
b. Non-Hispanic or Non-Latino origin	129

A.20 Race:	# of children
a. American Indian or Alaska Native	2
b. Asian	0
c. Black or African American	71
d. Native Hawaiian or other Pacific Islander	0
e. White	296
f. Biracial/Multi-racial	8
g. Other	7
1. Explain: HIspanic - Mexican	
h. Unspecified	0

Primary language of family at home

A.21 Primary language of family at home:	# of children
a. English	209
b. Spanish	174
c. Native Central American, South American, and Mexican Languages	0
d. Caribbean Languages	0
e. Middle Eastern & South Asian Languages	0
f. East Asian Languages	0
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages	1
i. European & Slavic Languages	0
j. African Languages	0
k. Other	0
l. Unspecified	0

CLASSES

Classes

	# of classes
A.22 Total number of classes operated	20
a. Of these, the number of double session classes	0

TRANSPORTATION

Transportation services

	Yes / No
A.23 Do you provide transportation to some or all of your enrolled children either directly or through a formal contractual agreement with a transportation provider?	No

Buses

A.24 Number of buses purchased:			
<i>Month</i>	<i># of buses purchased</i>	<i>Month</i>	<i># of buses purchased</i>
a. August 2009	0	g. February	0
b. September	0	h. March	0
c. October	0	i. April	0
d. November	0	j. May	0
e. December	0	k. June	0
f. January 2010	0	l. July	0

	<i>Yes / No</i>
A.25 Do you lease any of the buses used by your program?	No

RECORD KEEPING

Management Information Systems

		<i>Yes / No</i>
A.26 Does your program use a management information system to track enrollees, program services, characteristics of families, and information on program staff?		Yes
<i>(1) Name/title</i>	<i>(2) Locally Designed</i>	<i>(3) Web-based</i>
Servue	No	Yes
ChildPlus	No	Yes
HRSource	No	No

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

Staff by Type

	(1) # of Head Start staff	(2) # of contracted staff
B.1 Number of all staff members, regardless of the funding source for their salary or number of hours worked	69	3
a. Of these, the number who are current or former Head Start or Early Head Start parents	20	0
b. Of these, the number who left since last year's PIR was reported	9	0
1. Of these, the number who were replaced	9	0

TOTAL VOLUNTEERS

Volunteers by Type

	# of volunteers
B.2 Number of persons providing any volunteer services to your program since last year's PIR was reported	185
a. Of these, the number who are current or former Head Start or Early Head Start parents	147

MANAGEMENT STAFF

Management Staff - Education and Experience

B.3 Management staff:	(1) Level of education	(2) # of years in position
a. Executive Director	Associate degree or at least two years of college completed	8
b. Head Start Director	Position Not Filled	0
c. Child Development & Education Manager	Associate degree or at least two years of college completed	6
d. Health Services Manager	Position Not Filled	0
e. Family & Community Partnerships Manager	Baccalaureate degree	11
f. Fiscal Officer	Baccalaureate degree	6

DISABILITY SERVICES STAFF

Disability Services Manager(s)

	# of hours per week
B.4 On average, how many hours per week does the disability services manager(s) spend coordinating disabilities services?	20

CHILD DEVELOPMENT STAFF

Child Development Staff - Qualifications

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home-based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home-based Supervisors
B.5 Total number of child development staff by position	23	11	0	0	2	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position, the number with the following degrees or credentials:</i>						
a. An advanced degree in:						
1. Early childhood education	0	0	0	0	0	0
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	0	0	0	0	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position, the number with the following degrees or credentials:</i>						
b. A baccalaureate degree in:						
1. Early childhood education	5	0	0	0	0	0
2. Any field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	2	0	0	0	0	0
3. Any field and admitted to Teach for America and passed early childhood content exam	0	0	0	0	0	0
<i>Of the child development staff with a baccalaureate degree in B.5.b.1 through B.5.b.3 above, the number enrolled in:</i>						
4. Advanced degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	1	0	0	0	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position, the number with the following degrees or credentials:</i>						
c. An associate degree in:						
1. Early childhood education	8	1	0	0	2	0
2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	0	0	0	0	0	0
<i>Of child development staff with an associate degree in B.5.c.1 and B.5.c.2 above, the number enrolled in:</i>						
3. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	4	0	0	0	2	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position, the number with the following degrees or credentials:</i>						
d. A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	8	10	0	0	0	0
<i>Of child development staff with the credentials in B.5.d above, the number enrolled in:</i>						
1. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0
2. An associate degree program in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education	4	1	0	0	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position:</i>						
e. The number who do not have the qualifications listed in B.5.a through B.5.d	0	0	0	0	0	0
<i>Of the child development staff in B.5.e above, the number enrolled in:</i>						
1. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0
2. An associate degree program in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0
3. Any type of CDA training for preschool, infant/toddler or family child care certification, or home-based credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	0	0	0	0	0	0

	# of classes
B.6 Total number of classes in which at least one teacher (excluding assistant teachers) has: - A baccalaureate or advanced degree in early childhood education or in any field and coursework equivalent to a major with experience teaching pre-school age children, or - An associate degree in early childhood education or in a related field and coursework equivalent to a major with experience teaching preschool-age children	13

NON-SUPERVISORY CHILD DEVELOPMENT STAFF

Child development staff - ethnicity and race

B.9 Ethnicity:	# of non-supervisory child development staff
a. Hispanic or Latino origin	18
b. Non-Hispanic or Non-Latino origin	16

B.10 Race:	# of non-supervisory child development staff
a. American Indian or Alaska Native	0
b. Asian	0
c. Black or African American	5
d. Native Hawaiian or other Pacific Islander	0
e. White	14
f. Biracial/Multi-racial	0
g. Other	15
1. Explain: Mexican/Hispanic persons report this option	
h. Unspecified	0

Child development staff - language

	# of non-supervisory child development staff
B.11 The number who are proficient in a language other than English	16

Child development staff - classroom teacher turnover

	# of classroom teachers
B.12 The number of classroom teachers who left your program during the year.	6
B.13 Of these, the number who left for the following reasons:	
a. Higher compensation/benefits package in the same field (e.g., teacher left to school system)	3
b. Change in job field	0
c. Other	3
1. Comments: 1 employee moved from the area; 1 employee left due to illness; 1 employee was terminated for disciplinary problems	
B.14 Number of classroom teacher vacancies in your program that remained unfilled for a period of 3 months or longer	0
B.15 Number of classroom teachers hired during the year due to turnover	6

FAMILY & COMMUNITY PARTNERSHIPS STAFF

Family & community partnerships staff - qualifications

	(1) # of family workers	(2) # of FCP supervisors
B.16 Total number of family & community partnerships staff	3	1
B.17 Number of case managers and other staff members who work directly with families such as staff with a family caseload	3	0
B.18 Of the family & community partnerships staff, the number with the following education	(1) # of family workers	(2) # of FCP supervisors
a. A related advanced degree	0	0
b. A related baccalaureate degree	1	1
c. A related associate degree	0	0
d. GED or high school diploma	2	0
B.19 Of the family & community partnerships staff who do not have a degree, the number in training leading to a related degree or credential	0	0
B.20 Comments on staff shared by Head Start and Early Head Start programs:		
All Family Workers listed above are 100% HS. This supervisor does not supervise any EHS Family Workers, but has other duties in addition to Family Worker supervision.		

Family & community partnerships staff - family worker experience

	(1) Less than 1 year	(2) 1 to 5 years	(3) 6 to 10 years	(4) Over 10 years
B.21 The number of family workers with the following years of experience in this position	0	3	0	0

C. CHILD & FAMILY SERVICES

HEALTH SERVICES

Health insurance - children

	<i>(1)</i> # of children at enrollment	<i>(2)</i> # of children at end of enrollment year
C.1 Number of all children with health insurance	370	365
a. Number enrolled in Medicaid	318	303
b. Number enrolled in the Child Health Insurance Program (CHIP)	18	23
c. Number enrolled in a combined CHIP/Medicaid Program if the state operates a Medicaid expansion	3	4
d. Number enrolled in state-only funded insurance (for example, medically indigent insurance)	0	0
e. Number with private health insurance (for example, parent's insurance)	31	35
f. Number with other health insurance not listed, for example, Military Health (Tri-Care or CHAMPUS)	0	0
	<i>(1)</i> # of children at enrollment	<i>(2)</i> # of children at end of enrollment year
C.2 Number of children with no health insurance	14	19

Medical

Medical home - children

	<i>(1)</i> # of children at enrollment	<i>(2)</i> # of children at end of enrollment year
C.5 Number of children with an ongoing source of continuous, accessible health care	350	379
C.6 Number of children receiving medical services through the Indian Health Service	0	0
C.7 Number of children receiving medical services through a migrant community health center	0	0

Medical services - children

	# of children
C.8 Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary health care according to your state's EPSDT schedule for well child care	359
a. Of these, the number diagnosed with a chronic condition needing medical treatment since last year's PIR was reported	2
1. Of these, the number who have received or are receiving medical treatment	2
C.9 Number of all children who received medical treatment for the following chronic health conditions, including those diagnosed prior to this reporting period	# of children
a. Anemia	6
b. Asthma	34
c. Hearing Difficulties	13
d. Overweight	10
e. Vision Problems	19
f. High Lead Levels	3
g. Diabetes	0

Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.10 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	374	376
C.11 Number of children who have been determined by a health care professional to have received all immunizations possible at this time but who have not received all immunizations appropriate for their age	10	8

Dental

Dental home - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.15 Number of children with continuous, accessible dental care provided by a dentist	352	368

Dental services - children (Preschool programs)

	# of children
C.16 Number of children who received preventive care	368
C.17 Number of all children, including those enrolled in Medicaid or CHIP, who have completed a professional dental examination since last year's PIR was reported.	368
a. Of these, the number of children diagnosed as needing treatment since last year's PIR was reported.	62
1. Of these, the number of children who have received or are receiving treatment	60
b. Specify the primary reason that children who needed treatment did not receive it. Parents did not keep/make appointment	

MENTAL HEALTH SERVICES

Mental health professional

	# of hours
C.20 Average total hours per operating month a mental health professional(s) spends on-site	120

Mental health services

	# of children
C.21 Indicate the number of enrolled children who were served by the mental health (MH) professional(s) since last year's PIR was reported.	
a. Number of children for whom the MH professional consulted with program staff about the child's behavior / mental health	64
1. Of these, the number for whom the MH professional provided three or more consultations with program staff since last year's PIR was reported	5
b. Number of children for whom the MH professional consulted with the parent(s) / guardian(s) about their child's behavior/mental health	47
1. Of these, the number for whom the MH professional provided three or more consultations with the parent(s) / guardian(s) since last year's PIR was reported	3
c. Number of children for whom the MH professional provided an individual mental health assessment	0
d. Number of children for whom the MH professional facilitated a referral for mental health services	7

Mental health referrals

	# of children
C.22 Number of children who were referred by the program for mental health services outside of Head Start since last year's PIR was reported	7
a. Of these, the number who received mental health services since last year's PIR was reported	2

DISABILITIES SERVICES

Disabilities (Preschool programs)

	# of children
C.23 Number of children enrolled in your program who have an Individualized Education Program (IEP) indicating they have been determined eligible by the LEA to receive special education and related services	37
a. Of these, the number who were determined eligible to receive special education and related services:	# of children
1. Prior to enrollment into the program for this enrollment year	29
2. During this enrollment year	8
b. Of these, the number who have not received special education and related services	0

Primary disabilities (Preschool programs)

C.25 Diagnosed primary disability	(1) # of children determined to have this disability	(2) # of children receiving special services
a. Health impairment	0	0
b. Emotional/behavioral disorder	2	2
c. Speech or language impairments	33	33
d. Mental retardation	0	0
e. Hearing impairment, including deafness	0	0
f. Orthopedic impairment	0	0
g. Visual impairment, including blindness	1	1
h. Learning disabilities	1	1
i. Autism	0	0
j. Traumatic brain injury	0	0
k. Non-categorical/developmental delay	0	0
l. Multiple disabilities, including deaf-blind	0	0

EDUCATION

Kindergarten transition (Preschool programs)

	# of children
C.26 Of the number of children enrolled in Head Start at the end of the current enrollment year, the number that you project to be entering kindergarten in the following school year	264

Screening

	# of children
C.28 Number of all children who completed routine screenings for developmental, sensory, and behavioral concerns since last year's PIR was reported	377
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	3
C.29 What instrument(s) does your program use for developmental screening:	
Name/Title: Denver II	

Assessment

	Locally designed
C.30 What approach or tool(s) does your program use for ongoing child assessment:	
Name/Title: LAP-3 (Learning Accomplishment Profile - 3)	No

Curriculum

	Locally designed
C.31 What curriculum does your program use:	
a. For center-based services:	
Name/Title: DLM (Developmental Learning Materials)	No
b. For family child care services:	
c. For home-based services:	

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	# of families
C.32 Total number of families	382
a. Of these, the number of two-parent families	194
b. Of these, the number of single-parent families	188

Employment

	# of families at enrollment
C.33 Of the number of two-parent families, the number of families in which:	
a. Both parents/guardians are employed	21
b. One parent/guardian is employed	157
c. Both parents/guardians are not working such as those that are unemployed, retired, or disabled	16

	# of families at enrollment
C.34 Of the number of single-parent families, the number of families in which:	
a. The parent/guardian is employed	112
b. The parent/guardian is not working (i.e. unemployed, retired, or disabled)	76

Federal or other assistance

	# of families
C.35 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance for Needy Families (TANF) Program	20
C.36 Total number of families receiving Supplemental Security Income (SSI)	36

Job training/school

C.37 Of the number of two-parent families, the number of families in which:	# of families at enrollment
a. Both parents/guardians are in job training or school	2
b. One parent/guardian is in job training or school	19
c. Neither parent/guardian is in job training or school	173

C.38 Of the number of single-parent families, the number of families in which:	# of families at enrollment
a. The parent/guardian is in job training or school	12
b. The parent/guardian is not in job training or school	176

Education

C.39 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s)	# of families
a. An advanced degree or baccalaureate degree	19
b. An associate degree, vocational school, or some college	84
c. A high school graduate or GED	171
d. Less than high school graduate	106

Family services

C.40 Report the number of families who received the following services since last year's PIR was reported	# of families
a. Emergency/crisis intervention such as meeting immediate needs for food, clothing, or shelter	87
b. Housing assistance such as subsidies, utilities, repairs, etc.	13
c. Mental health services	20
d. English as a Second Language (ESL) training	18
e. Adult education such as GED programs and college selection	15
f. Job training	12
g. Substance abuse prevention or treatment	7
h. Child abuse and neglect services	6
i. Domestic violence services	4
j. Child support assistance	24
k. Health education	23
l. Assistance to families of incarcerated individuals	2
m. Parenting education	29
n. Marriage education	11
C.41 Of these, the number that received at least one of the services listed above	140

WIC participation

	# of families
C.42 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	217

Father involvement

C.43 Does your program have organized and regularly scheduled activities designed to involve fathers / father figures?	Yes
	# of children
a. Number of enrolled children whose fathers / father figures participated in these activities	145

Homelessness services

	# of families
C.44 Total number of families experiencing homelessness that were served during the enrollment year	1
	# of children
C.45 Total number of children experiencing homelessness that were served during the enrollment year	1
	# of families
C.46 Total number of families experiencing homelessness that acquired housing during the enrollment year	1

Agreements

Local education agency (LEA) (Preschool programs)

	# of LEAs
C.47 Number of LEAs in your Head Start service area	15
a. Number of LEAs that your program has a formal agreement with to coordinate services for children with disabilities	7

Local school district

	# of school districts
C.49 Number of local school districts in your Head Start service area	15
a. Of these, the number with whom you have a formal agreement to coordinate transition services for children and families	7

Collaboration

C.50 Do you have formal collaboration and resource sharing agreements with public school pre-kindergarten programs?	Yes
	# of formal agreements
a. If yes, how many formal agreements do you have?	7

REPORTING INFORMATION

PIR Report Status	Completed
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